

**PROPOSED REVISION TO THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

Add new paragraph 19.2 as follows:

“19.2 Any member of the public or a representative of an outside organisation may address the Overview and Scrutiny Committee on any agenda item (except those dealt with in private session as exempt or confidential business) due to be considered at a meeting. The following rules shall apply to such requests:

- (i) requests must relate to an existing agenda item;
- (ii) requests must not raise new business for the meeting concerned;
- (iii) all requests must be notified to the Council by 4 pm on the day of the meeting;
- (iv) requests need not be in writing;
- (v) a maximum of two persons shall be permitted to address the Committee on any one agenda item;
- (vi) a maximum of six persons shall be permitted to address the Committee at any individual meeting;
- (vii) a time limit of 3 minutes per speaker shall apply;
- (viii) if the number of requests to address the Committee exceeds the maximum of six, they will be prioritised by reference to date of receipt.”